

## myFund & Website REGISTRATION AMENDMENT FORM

### MANDATORY REQUIREMENTS:

1. FNPf No:

3. TIN Number:

### Optional Requirement:

2. Employer:

4. Occupation:

You must have **one** of the following forms of photo ID:

5. FNPf Card (Primary ID)

6. Driver's License (Secondary ID)

7. Passport (Secondary ID)

8. EVR Card (Secondary ID)

### SECTION A: MEMBER DETAILS

1. Full Name ( Please fill your name in this order - *First Name, Other Names, Surname/Family Name*)

2. Date of Birth (dd/mm/yyyy):  
 /  /

3. Residential Address

4. Postal Address (if different from above)

5. Phone Number:  
 (Work)  
 (Home)

6. Mobile Number:

### SECTION B: WEBSITE DETAILS FOR REGISTRATION

Type of Website registration (*please tick one*)

New     Amend     Cancel

Email Address:

### SECTION C: MOBILE DETAILS FOR REGISTRATION

Type of Mobile registration (*please tick one*)

New     Amend     Cancel

Mobile Number:

### SECTION D: DECLARATION

I hereby indemnify the FNPf Board from any liability whatsoever, including the loss of privileged information accessed from www.myfnpf.com.fj or that which is received through myFund. I understand that I am responsible for the confidentiality of the information received from the website or under myFund. I declare that the information provided is correct and the mobile number provided is registered under my name. I agree that I am bound by the Terms & Conditions pertaining to the use of the FNPf website or the myFund service.

Signature of Member: \_\_\_\_\_ Date: \_\_\_\_\_

### SECTION E: FOR OFFICIAL USE ONLY

#### Verification Checklist

Member Details confirmed  
 Member Signature verified  
 Photo ID verified

#### Data Input Checklist

Input Data Confirmed  
 Website Email Registration message sent  
 myFund Welcome message sent

#### Verification Officer

Name: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

#### Registration Officer

Name: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

#### Vetting Officer

Name: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

## TERMS AND CONDITIONS

### SERVICE DESCRIPTION

The Website will enable the Member to access their FNPF Account balances and eligibility information for withdrawal on grounds permitted by FNPF. With respect to the myFund Service, the Member will be able to access his/her FNPF Account balance and eligibility on their nominated mobile phone via USSD (session based interactive screens). Balances and eligibilities will no longer be received in SMS format.

### USE OF SERVICE

The Member is solely responsible for all security of the information provided and use of these services, including but not limited to the following:

- a) Register only his/her own personal email address for the website service or his/her own personal registered mobile number for the myFund service.
- b) Exert reasonable efforts to maintain the confidentiality of information provided or accessed.

- c) A username and password will be issued upon a member successfully registering for online access to his/her member information. The member will be expected to exert reasonable efforts to maintain confidentiality of their information.
- d) Promptly notify the Fund in writing or via the website or in person, if the member's email address and/or password have been forgotten. FNPF will reset the member's username to his/her email address (unless advised of a change of this registered email address needing to be amended, which will therefore have to be addressed first) and/or have the member to reset his/her password by accessing FNPF's website via a link that will be sent to the member's email address. For myFund, the member is to promptly notify the Fund in writing or via the website or in person of the member's lost phone or SIM card using the form provided.
- e) FNPF's obligation with respect to a member's username and/or password being forgotten is to suspend disseminating the member's information unless the username is being activated again by the member. FNPF's obligation with respect to a lost phone/SIM card is to terminate in a timely manner the dissemination of the member's information to the declared lost mobile number.

All Correspondence to be addressed to the Chief Executive Officer

#### Head Office

Provident Plaza 2  
Private Mail Bag, Suva  
Telephone: (679) 330 7811  
Facsimile: (679) 330 7611

#### Lautoka

6 Naviti Street Avenue  
Private Mail Bag, Lautoka  
Telephone: (679) 666 1888  
Facsimile: (679) 666 5232

#### Labasa

Rosawa Street  
Private Mail Bag, Labasa  
Telephone: (679) 881 2111  
Facsimile: (679) 881 2741

#### Sigatoka Branch

Shop 3-4, Hanif Building,  
Matamata Subdivision  
Phone: (679) 666 1888

#### Nadi Agency

Shop 2, Lot 13 Concave Subdivision  
Namaka Lane, Nadi  
Telephone: (679) 323 8018, 323 8006  
Facsimile: (679) 672 8982

#### Savusavu Agency

Budget Lodge Building Ltd  
Main Street, Savusavu  
Telephone: (679) 885 3396  
Facsimile: (679) 885 3397

#### Ba Agency

Ganga Singh Street, Ba  
Telephone: (679) 667 0009  
Facsimile: (679) 323 8007

#### Nausori Branch

Lot 1, Main Street, Nausori  
Telephone: (679) 323 8030,  
(679) 323 8031