

Are you self-motivated? Enthusiastic and driven?



VAC 21/2023: SENIOR COMPLIANCE OFFICER [SUVA]

Reporting to Manager Governance & Risk, you will be responsible for managing the overall compliance function for the Fund in accordance to the Board Approved Indicators established through the Compliance Management Framework.

Position Requirements

- Bachelor's Degree in Finance, Accounting, Economics, Banking & Finance or equivalent.
- At least four (4) years' experience in audit or compliance related work preferably within a bank or financial institution.
- Working knowledge of compliance management systems.
- Knowledge and ability to undertake compliance checks effectively.
- Ability to maintain discretion to deal appropriately with confidential information.
- Excellent written and verbal communication skills.
- Excellent collaborative teamwork skills.
- Attention to detail and strategic thinking ability.
- Strong analytical and research skills.

VAC 22/2023: TRADESMAN MECHANICAL [SUVA]

Reporting to Team Lead Technical, you will be responsible for troubleshooting, repair, maintenance, servicing and perform analysis on all air conditioning and refrigeration equipment which includes Chiller Systems with BMS Systems, VRV Systems, Ducted Systems, Cassettes and Split Units, Coolers and Refrigerators for the assigned Fund Properties. You will also be responsible for looking after electrical equipment which includes sub-boards, control panels, light fixtures and fittings, plants whilst ensuring that the assigned property facilities are under maximum accessibility and resources are effectively and efficiently utilized.

Position Requirements

- Diploma in Air Conditioning & Refrigeration and Trade Certificate in Electrical.
- At least five (5) years' experience as a HRVAC Technician and three (3) years' experience in chilled water/air-cooled central air conditioning systems.
- Working experience and knowledge of basic electrical works and electrical control systems.
- Knowledge and skills with VRV/VRF systems would also be an advantage.
- Must have valid Ozone depleting substances (ODS) license to handle refrigeration gases.

- Must have a valid wireman's license.
- Understanding of HRVAC maintenance and technical equipment.
- Good communication and interpersonal skills.
- Experience working at heights and lift heavy objects with the use of PPE.
- Willing to work overtime or on call of duty.

VAC 23/2023: RISK & COMPLIANCE OFFICER [SUVA]

Reporting to Manager Governance & Risk, you will be responsible for handling Risk & Compliance matters for the Fund in accordance with the Risk Management Standards, Risk Management Framework and Policy Compliance Management Framework.

Position Requirements

- Degree in Accounting, Economics, Finance, Management, Risk Management or Information Systems.
- At least two (2) years' of relevant work experience in Audit, risk management or Compliance preferably within bank or a financial institution.
- Good understanding of risk management and compliance.
- Excellent problem-solving and investigative skills.
- Excellent interpersonal and communication skills.
- Highly analytical and strong attention to detail.
- Proficient knowledge of Microsoft Office Suite.

VAC 24/2023: OPERATIONAL RISK OFFICER [SUVA]

Reporting to Manager Governance & Risk, you will play a key role in managing the Operational Risks for the Fund by identifying, assessing and monitoring risks through effective compliance checks, tests and scenario planning.

Position Requirements

- Degree in Accounting, Economics, Finance, Management or Information Systems.
- At least two (2) years' of relevant work experience in Operational Risk Management, Audit and Compliance preferably within bank or a financial institution.
- Working knowledge of Risk Management processes and application of Risk Management standards.
- Exceptional research and reporting writing skills.
- Excellent interpersonal and communication skills.
- Strong analytical and problem solving skills.
- Self-Starter.
- Proficient knowledge of Microsoft Office Suite.



A detailed job description for the above position can be accessible on the following link: <https://www.myfnpf.com.fj/index.php/careers> or by scanning the QR code.

A market driven salary will be offered to the successful candidate. Please note that incomplete and late applications will not be considered. To submit your applications please visit our website: [myfnpf.com.fj](https://www.myfnpf.com.fj).

Applications close on Friday 31st March, 2023

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